

RINGLAND PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

held in Ringland Village Hall on
Monday 1st August 2022 at 7.30pm

Present: Nick Adams (Chair) Lindy Cooper (Vice-Chair) Simon Addington and Malcolm Turner. Also present were Andrea Hendrick (Clerk) District Councillor Peter Bulman, County Councillor Greg Peck and seven residents.

1. **To receive apologies for absence** – apologies were received from Cllr Jill Baker
2. **To receive declarations of interest** – No declarations of interest were received.
3. **Approval of minutes** of the Annual Parish Council meeting held on 16th May 2022 – The minutes were approved and signed by the Chair
4. **Matters arising** - from the previous meeting **not** covered elsewhere in this agenda. *All matters arising are covered later in the agenda.*
5. **Police communications**
 - Chair Adams reported that the Primary Policing focus is has been on antisocial behaviour in public places, speeding and road safety.
 - PC Alec Wright the Taverham and Drayton Beat manger is on temporary secondment. In the mean-time PC WOODCOCK will be covering the area and he is contactable at felix.woodcock@norfolk.police.uk or the Taverham Station
6. **Correspondence from County & District Councillors**
 - Cllr Bulman advised that Broadland and South Norfolk District Council will be combining and moving to a single unit in Broadland Business Park.
 - Cllr Peck introduced **Norfolk Swift Response** a new initiative which provides a 24hr 365 days a year service to help if a person has an unplanned need at home but does not require one of the emergency services. Further details are at appendix A
7. **Planning applications and Enforcement Notices**
 - Enforcement Reference 2022ENF153
Development Description - Not built in accordance with plans - 20150072
Location Of Development Land at Costessey Lane, Ringland.
 - Application Number 20220989 –
Non material amendment of 20150072 revised location of treatment plant and treatment plant outlet. – Land at Costessey Lane, Ringland.
This application has been revised and is now compliant.

- Application Number 20221009
Rear first floor extension and amendment to existing ground floor rear extension approved under planning permission 20201034
5 Pitt Farm Green, Ringland.
The closing date for objections to this application is 6th August. **NA** to speak to the planning officer Jane Fox to request an extension. It appears there have been no notifications to Neighbours and the application has not been publicly displayed in the village. **Cllr Peter Bulman agreed to assist.**

8. Financial Matters

- To approve the bank reconciliation as at 13th July 2022 – The Council approved the reconciliation (Appendix B)
- To approve Schedules of Receipts and Payments – The Council approved the Schedule of receipts (Appendix C) and the schedule of payments (Appendix D)
- Internet Banking – Parish Clerk access – **AH** to contact Natwest and request sign in details

9. Parish Correspondence/Administration

- **A47** – update – **Chair Adams** reported that the case currently rests with the Secretary of State and a decision is expected in October with a high probability that the work will go ahead.

NWL – update – **Chair Adams** reported that Monday 15 August is the date when the Pre-Planning Application Public Consultation will launch, and it will close eight weeks later at midnight on Sunday 9 October. The consultation will give people the opportunity to view more details on the design of the route. A copy of the letter issued by Cllr Martin Wilby Cabinet Member for Highways, Transport and Infrastructure Norfolk County Council can be found **Appendix E**. Dates for planned local discussions can be found in Appendix E

As time constraints mean no formal meeting has been arranged for Ringland Village **Chair Adams** has arranged for Susie Lockwood, NWL Stakeholder and Engagement Manager, Norfolk County Council to visit Ringland for an informal discussion early September (date to be arranged)

- Offshore Windfarm Project update – **Chair Adams** reported that the proposed overland cable route through Suffolk to London is being hotly disputed by Suffolk MP's. As a result the whole concept is likely to be reviewed and an Offshore Ring-main may be considered as the way forward.
- Council Website – update – Steve Jackman has been appointed to build the new website. He has come highly recommended by other Parish Councils and has a wealth of experience in training local Councils to create a user-friendly website. **Chair Adams** and **Vice Chair Cooper** will undertake the training.

- Councillor Vacancies – Keith Stone has been co-opted to join the Council. There is one remaining vacancy.

10. Commons Management Matters

- The Environmental Stewardship Scheme - update – **SA** – There is nothing to update at this time.
- Sheep Dip and Peggy’s pastures boundary survey – update – **SA** - There is nothing to update at this time.
- New fence installation on footpath number 2 – **Cllr Addington** queried whether an application was made for the installation of the Style which contravenes County Council Byelaws. **Cllr Peck** requested that Cllr Addington e-mail him about this issue.

11. Highways and Parking Matters

- River green parking – update – **Cllr Turner** advised the whole project has been completed. Wording for the new signage was discussed. It was agreed that the sign should state “No Overnight Parking” and” Parking for River Green Only” - **MT** to arrange for the new sign to be printed.
- Bridge Railing Repair – update – **Chair Adams** reported that the works to repair the railings have been completed.
- Re-painting of the slow sign and Junction Lines – update- **Chair Adams** reported that the works have been delayed due to severe weather conditions. It is expected that the work will be carried out in the next few weeks.
- Mud on the Village streets – excavation update – **Chair Adams** reported that he has spoken to Mr Olsen who has agreed to clear the roads before the start of the rainy season

12. Village Hall Matters

- Village hall working party – Review of the Jubilee celebrations – **Margaret George** reported that there was a profit of £490.00 arising from the Jubilee celebrations. In addition, the Council was informed that a donation of £100.00 was received.
- A number of bookings for the Village Hall have been received with one weekly booking made for a Mother and Baby Group. A baby changing table has been purchased.

13. General Parish Matters

- **Commemorate tree for the 70th Jubilee** - update – **Cllr Addington** reported that the tree provided by The Friends Of Ringland has been planted. Wording for the Commemorative plaque needs to be agreed.
- **River green signage rewording** -update – **Frances Addington** has prepared the proposed wording for the Sign on the River Green. **Cllr Addington** will circulate the proposed wording for feedback from the Ringland residents

14. Public Participation – to receive questions and comments from the public – There were no questions that have not been dealt with elsewhere in the minutes.

15. Exchange of Information and any other business.

- Pigs on the field on the left-hand side of Ringland lane heading North out of the Village. Complaints about smell, dust and noise.
NA has spoken to Mr Alston who has agreed that the current situation is unacceptable. Mr Alston will speak to the Pig Unit Manager and they will come up with both a short and long term solution.
NA to write formally to Cllr Bulman if the issue is not satisfactorily resolved and Cllr Bulman will involve the Environmental Health Authority
- Paddle boards complaint from member of public residing on Riverside. NA will advise that Permit rules state respect for homeowners to be observed/ Life vests or other flotation devices must be worn when using the river to be added to permit rules - AH
- River green users – It was agreed that a sign is needed to advise users of the green to “please take your litter home” - MT
- Speed Camera currently out of use as a result of the battery being stolen – AH to check RPC insurance covers the speed camera
- Church Common Grass Cutting – NA to advise Mr Alston that grass is ready to be cut.
- Car park request for 75 cars to park on Church common for people attending a wedding in Ringland Church and Reception in Ringland Village Hall Does not fit with environmental policy/ grass too dry for hot exhausts. Permission will be refused – NA
- Trees overhanging road to be dealt with by the end of January 2023. NA and SA to view and then contact tree surgeons to carry out the work if necessary.
- River Green Padlock cut by emergency services rescuing a cow from the river NA to purchase 3 new padlocks (one for each of the gates in the village) with the ability to set a code and to advise emergency services of the code.
- It was resolved that Car parking on Church Mound needs to be reduced or stopped – How this will be achieved is yet to be decided.

- Council agreed there is a need to provide more parking in the Village Cllr Turner to investigate the availability of Parish Partnership Funding
- Resignation of Parish Clerk – The Current Clerk will remain in post until 31st December at the latest - AH to advertise vacancy

16. Time and venue of next council meeting

The next meeting will take place on Monday 7th November at 7.30 p.m.

Minutes prepared by Andrea Hendrick

Clerk to the Council

email: parishclerk@ringlandparishcouncil.com

Tel 01603 881640

NORFOLK SWIFT RESPONSE

This 24 hour service provides help, support and reassurance if you have an urgent, unplanned need at home but don't need the emergency services.

So for example, if your partner or carer is suddenly admitted to hospital, the Swift Response team can assist you with getting up, washing and dressing. Or if you have a fall but are not seriously injured, the team can bring special lifting equipment to help make moving as safe as possible for you.

When Fred (73) had a fall, he pressed his alarm pendant for help. He wasn't seriously injured and didn't need an ambulance, so the Norfolk Swift team came to help him. They used inflatable lifting equipment to help him up off the floor and made sure he was OK. Because Fred had had a previous fall, the Swifts suggested a referral to the Falls Team to look at ways of reducing the risk of falls around the home.

Who can get assistance from Norfolk Swift Response?

- Older people
- People with physical illness or disabilities
- People with learning difficulties
- People with mental health problems

How much does it cost?

Norfolk Swift Response is a free service for people living in Norfolk

Norfolk County Council

Norfolk Swift Response

To contact Norfolk Swift Response tel. 0344 800 8020 – select option 1

Our promise to you

The Norfolk Swift Response team will always:

- Show their identity cards when they visit you for the first time
- Be dressed in the team uniform
- Behave professionally and politely and respect your privacy and dignity
- Ensure you receive prompt, appropriate support and notify you if there is a delay
- With your agreement and if appropriate, make ongoing referrals to other support agencies

You can contact our Customer Service Centre on 0344 800 8020

- For social care information and advice
- To find out about the support we can offer
- To access services
- For leaflets in different formats or languages
- For urgent help at any time – not just office hours

Email information@norfolk.gov.uk

Minicom 0344 800 8011

Mobile phone text 60046

www.norfolk.gov.uk/norfolkfirstresponse

Norfolk Swift Response is monitored,
regulated and inspected by the Care Quality Commission

RINGLAND PARISH COUNCIL

Financial Officer's Report for Parish Council Meeting - Aug 22

Bank Reconciliation 16.7.22

Period 14.05.22 to 16.7.22

RECEIPTS	£	PAYMENTS	£
	<i>Nett Figs</i>		<i>Nett Figs</i>
Precept	£0.00	Admin Expenses	£50.00
Admin Fees - Canoe Permits	£115.00	Insurance, Subscriptions	£1,275.30
Village Hall	£100.00	Training	£50.00
		Commons	
Recycling Credits	£400.25	Recycling	
Wayleave		Village Maintenance	£3,013.31
Other - Mower sale		Village Hall	£116.85
VAT Claim	£899.67	Assets/Equipment	
RPA Stewardship		S137	
Insurance refund	£13.36	Employee Nett Pay	£520.00
Uk Power Networks		VAT Current	£340.86
Jubilee Coins	£8.00	VAT Commons	
Donation	£100.00	HMRC PAYE	
		Pension Payments	
Interest Received	£3.33	Clerk Home Wrk Exp	
		Clerk Mileage	
		Jubilee Coins	£155.40
TOTAL RECEIPTS	£1,639.61	TOTAL PAYMENTS	£5,521.72

Balance B/F 13.5.22	£30,927.71
Add Receipts	£1,639.61
Subtract Payments	-£5,521.72

CASHBOOK BALANCE	£27,045.60
Current Account Balance	£7,441.30
Deposit Account Balance	£19,604.30
ACTUAL BANK BALANCE - 16.07.22	£27,045.60

£0.00 Difference

Unpresented cheques DATE
None

Presented by Lindy Cooper - Deputy Chair, acting RFO

Appendix C

RECEIPTS - 1.8.22

				ADMIN FEE	V HALL	RECYCL E	OTHER	VAT
12	16.05.22	Bagay Sonata	Canoe permit	£5.00	£5.00			
13	16.05.22	A C Howey	Hall Hire	£100.00		£100.00		
14	16.05.22	R Westbury	Canoe permit	£5.00	£5.00			
15	16.05.22	NFU Mutual	Insurance refund	£13.36			£13.36	
16	17.05.22	NCC	Bottle bank income	£400.25		£400.25		
17	24.05.22	R Kellett	Canoe permit	£5.00	£5.00			
18	26.05.22	D Williment	Canoe permit	£10.00	£10.00			
19	30.05.22	Robert McInnes	Canoe permit	£10.00	£10.00			
20	30.05.22	J Brooke	Canoe permit	£5.00	£5.00			
21	31.05.22	Deposit Acct	Interest Received - Deposit	£1.72			£1.72	
22	01.06.22	M Tweddle	Canoe permit	£5.00	£5.00			
23	01.06.22	K Andrews	Canoe permit	£5.00	£5.00			
24	06.06.22	M Tweddle	Canoe permit	£5.00	£5.00			
25	07.06.22		Canoe permit	£5.00	£5.00			
26	22.06.22	K Burton	Canoe permit	£5.00	£5.00			
27	24.06.22	Wallwork	Canoe permit	£5.00	£5.00			
28	27.06.22	T Thurlow	Canoe permit	£5.00	£5.00			
29	27.06.22	Mendes	Canoe permit	£5.00	£5.00			
30	30.06.22		Interest Received - Deposit				£1.61	
31	01.07.22	L Cooper	Jubilee coins x 2	£8.00			£8.00	
32	04.07.22	Summers	Canoe permit	£10.00	£10.00			
33	11.07.22	Stephen Westbury	Canoe permit	£5.00	£5.00			
34	11.07.22	T Demmer	Canoe permit	£10.00	£10.00			
35	11.07.22	Wallace	Canoe permit	£5.00	£5.00			
36	14.07.22	312	Donation	£100.00			£100.00	
37	15.07.22	K Lietzke	Canoe permit	£5.00	£5.00			
38	15.07.22	HMRC	VAT RECEIPT	£899.67				£899.67

£1,639.61

£115.00 £100.00 £400.25 £124.69 £899.67

Appendix D

PAYMENTS TO DATE FOR MEETING 1.8.22					GROSS	NETT	VAT
12	26.05.22	Bank Payment	Carol Key Developments	Parking - River	£1,744.28	£1,453.57	£290.71
13	30.05.22	Bank Payment	Andrea Hendrick	Salary	£260.00	£260.00	£0.00
14	06.06.22	Bank Payment	Clare Morton	Audit fee	£50.00	£50.00	£0.00
15	06.06.22	Bank Payment	Came & Co	Insurance Renewal	£1,194.03	£1,194.03	£0.00
16	10.06.22	Bank Payment	Mark Andrews	S Order Grass Cutting	£672.00	£672.00	£0.00
17	13.06.22	Bank Payment	Norfolk Parish Training	Subscription 2022-23	£81.27	£81.27	£0.00
18	14.06.22	DD	Anglian Water	Water village hall	£13.15	£13.15	£0.00
19	20.06.22	Bank Payment	A Hendrick reimbursement	Jubilee Coins	£186.48	£155.40	£31.08
20	29.06.22	DD	AF Affinity	Electricity V Hall	£109.62	£103.70	£5.92
21	30.06.22	SO	Andrea Hendrick	Salary	£260.00	£260.00	£0.00
22	11.07.22	Bank Payment	B Frost	River Green	£150.00	£150.00	£0.00
23	11.07.22	Bank Payment	Carol Key Developments	River Green Parking	£78.89	£65.74	£13.15
24	11.07.22	Bank Payment	Nfk Assoc Local Councils	Conference tickets	£50.00	£50.00	£0.00
25	11.07.22	S order	Mark Andrews	Grass Cutting	£672.00	£672.00	£0.00
					£5,521.72	£5,180.86	£340.86

Dear Sir / Madam

I'm really pleased to tell you that we will be launching our fourth public consultation on our Norwich Western Link project later this month.

The date for your diaries is Monday 15 August, which is when the Pre-Planning Application Public Consultation will launch, and it will close eight weeks later at midnight on Sunday 9 October. The consultation will give people the opportunity to view more details on the design of the route, including the viaduct over the River Wensum, as well as complementary measures being proposed as part of the project. We're keen to share this information with you and get your feedback so we can consider it before we finalise and submit the planning application, which we intend to do next year.

We'll be holding a number of local consultation events during the consultation period, where people can come and view information on display and discuss the proposals with members of the project team. These events will be held at:

- Barnham Broom Village Hall on Friday 2 September (12-8pm)
- The Costessey Centre on Friday 9 September (1-8pm)
- Weston Longville Hall for All on Thursday 15 September (12-8pm)
- Felthorpe Village Hall on Thursday 22 September (12-8pm)

I'll try to make it along to as many of these as possible, so I might see you there. And if you can't make any of these dates or venues, there will also be opportunities for people to speak to members of the project team about the proposals via bookable online and phone appointments.

Once the consultation launches, people will be able to view information on the proposals via the Norfolk County Council website at www.norfolk.gov.uk/nwl. I'll email you again on the day of the launch with more information, including how you can take part. In the meantime, we would appreciate any help you can give us to spread the word about the consultation and the events so that anyone with any interest in the project has the chance to give us their views.

Launching this consultation will get us closer to submitting the planning application and ultimately to our goal of starting construction in late 2024 and opening the road for use in late 2026. I'm looking forward to sharing more details with you and everyone.

Best wishes,

Martin

Cllr Martin Wilby
Cabinet Member for Highways, Transport and Infrastructure
Norfolk County Council