

# RINGLAND PARISH COUNCIL

Minutes of the **Meeting of the Parish Council** held on  
Monday 9<sup>th</sup> October 2023 at 7.30pm in The Village Hall, The Street, Ringland.

Present: Cllrs N Adams (Chairman), L Cooper (Vice-Chair), S Addington, K Stone, M Turner  
Officer: L Trabucco (Clerk)  
Public: 5 members of the public were present

## 1 Apologies

It was **AGREED** to approve J Baker apologies.

## 2 Minutes

The Full Council minutes of the 10<sup>th</sup> July 2023 were **AGREED** as a true and correct record. PROPOSED Cllr L Cooper, seconded Cllr K Stone. The Chairman signed the minutes.

## 3 Declarations of Interest

3.1 Cllr M Turner declared an 'other' interest on item 6.6 on the agenda as he owns sheep, and therefore he will abstain from voting.

3.2 To consider any dispensation requests. **None**

## 4 Co-option

4.1 The Chairman of the meeting reminded Council that following the uncontested 2023 Election, a Councillor vacancy was available for co-option. Mrs Margaret George had put herself forward as candidate. It was **AGREED** to appoint Margaret George as Councillor. PROPOSED Cllr N Adams, seconded Cllr S Addington.

## 5 To receive updates on any matters not elsewhere on the agenda

To receive updates on any matter – no decisions may be taken under this item.

An update was given for the Tree on the River Green that had been reported to UK Power Networks by Cllr S Addington and then by the Clerk. A comment was made to inform Council that a van from UK Power Networks was recently seen and might have resolved the issue. Cllr S Addington to double check and follow up, and report back at the next meeting.

## 6 Public Participation and Reports

6.1 County Councillor: Greg Peck. **None**

6.2 District Councillor: Peter Bulman. **None**

6.3 Police Matters. **None**

6.4 Church Mound: Cllr M Turner gave an update of what had been proposed in terms of design to allow 10 parking spaces, five on each side and ground works to allow drainage and adding a rail post. An estimated cost of £10,000 plus VAT was mentioned allowing gravel and other material costs. It was mentioned that 50% of the improved surfacing cost was to be paid by Norfolk County Council Highways up to £5,000 and the remaining costs would be paid by Ringland Parish Council. A planning application was ready for submission to Broadland District Council at the cost of £117.00. It was **AGREED** to submit the planning application to Broadland District Council. PROPOSED Cllr N Adams, second Cllr S Addington.

6.5 Sign placed on Church Hill Common: Cllr S Addington informed Council of the recent sign placed on Western Road at the edge of Church Hill Common. A comment was made to ask the land owner to move it back as it has been placed on Ringland Parish Council land. Cllr N Adams volunteered to contact the land owner directly and via email. A further update will be given at the next meeting.

6.6 Graziers committee. Cllr N Adams informed Council that a proposal and committee application written to be compliant with DEFRA requirements had been circulated ahead of the meeting, and extra copies were available at the meeting. Consideration had been given to allow fairness among Graziers committee members and Cllr S Addington volunteered to be the representative member on behalf of the Council. A suggestion was made to allow minutes to be taken at each and regular meetings, and to frequently report back to Council. A copy of rules and guidance would be made available for reference. Application forms to request

permission to graze animals on the common land would be circulated with a covering letter at the beginning of November, with a closing date for applications for the end of the year. It was **AGREED** to adopt the proposal, PROPOSED Cllr N Adams, seconded Cllr K Stone.

#### 6.7 Members of the Public.

A question was raised to receive an update on the Holiday Cottages but no further update was available. Council informed the resident to contact the planning officer at Broadland District Council directly.

Mud on the road near 55 The Street was still present and needed clearing. It was suggested to report it again to Norfolk County Council Highways. Clerk to give an update at the next meeting.

A comment was made to inform Council that weeds around the Village Hall side entrance needed clearing. A proposal was made to gather a group of volunteers to help cleaning, as spraying was no longer allowed without a license. The Clerk could add a message on Facebook to find volunteers and on the notice board.

The Ringland Christmas Fair was planned for Saturday 9<sup>th</sup> December and a poster had been prepared and could be circulated on Facebook and on the notice board. Cllr M George to forward the poster to the Clerk.

### 7 Parish Planning

7.1 To consider consultee response to any applications received from Broadland District Council before the meeting. **None**

7.2 To receive notification of Planning decisions taken by Broadland District before the meeting. **None**

### 8 Highways

8.1 To consider consultee response to the following applications received from Broadland District Council and any additional received before the meeting; **None**

8.2 To receive notification of Planning decisions taken by Broadland District Council. **None**

8.3 **NOTED** comment for Planning application 2023/2579 for Hornsea Windfarm Three Land Drainage East Of Blackbreck Lane Ringland Norfolk - Installation of pre consultation field drainage to support the operation of the Hornsea Project Three onshore export cable route (EIA Development) - by 5 October 2023 – had been sent.

8.4 **NOTED** comment sent to Community Hornsea3 regarding notice of Western Road Closure Diversion for a short period. No further update had been received.

8.5 To receive an update on the NWL and A47 projects: N Adams explained options if the NWL project would go through and it was mentioned that due to the HS2 cancellation project it may affect local plans as funds may be made available for smaller projects like the NWL and A47. No further information had been received.

### 9 Financial

9.1 To agree payments as presented at Annex A were **AGREED**. PROPOSED Cllr L Cooper, seconded Cllr N Adams.

9.2 **NOTED** that the latest bank statement did not show end of September accounts and therefore the bank reconciliations were postponed to the next Parish Council meeting.

9.3 It was **AGREED** to provide internet banking access for the Responsible Financial Officer Mrs Laura Trabucco.

9.4 **NOTED** receipt of 2<sup>nd</sup> payment of the Precept from Broadland District Council - £4,145.00

9.5 It was **AGREED** to appoint Sonya Blythe as Internal Auditor for year end 2023/24.

### 10. To agree Dates of next meetings:

Monday January 8<sup>th</sup> 2024

Monday April 8<sup>th</sup> 2024

The meeting closed at 8.50pm

Chairman signature .....

Date .....

## Annex A - Payments October 2023 meeting

				Nett	VAT	Payable
Paid	07.07.23	Broadland DC	Commercial Waste 01.04.23-30.09.23	£206.45		£206.45
Paid	27.07.23	Broadland DC	Commercial Waste 01.04.22-31.03.23	£412.89		£412.89
Paid	31.07.23	Countrystyle	Recycling (disposal, bot. bank mix. glass)	£27.50	£5.50	£33.00
Paid	27.07.23	M Andrew	Grounds work grass cut 13&27.07.23	£420.00		£420.00
Paid	31.07.23	AF Affinity	Electricity RPC (EDF 14.01-13.04.23)	£71.66	£4.09	£75.75
Paid	31.07.23	AF Affinity	Electricity RPC (EDF 14.04-13.07.23)	£103.25	£5.90	£109.15
Paid	31.07.23	AF Affinity	Electricity RPC (EDF 14.07-13.10.22)	£103.28	£5.90	£109.18
Paid	31.07.23	AF Affinity	Electricity RPC (EDF 14.10.22-13.01.23)	£59.32	£3.38	£62.70
-	31.07.23	AF Affinity	Credit Note Elect. RPC (EDF 14.07-13.10.22)	£ -		-£88.58
Paid	31.07.23	AF Affinity	Electri. RPC (EDF Oct-Dec '22, Jan-Mar '23	£72.83	£4.17	£77.00
Paid	01.08.23	Tesco Mobile	Monthly charge (02.08-01.09.23)	£10.00		£10.00
	01.08.23	L Trabucco	Salary - July	£305.19		£305.19
	01.08.23	L Trabucco	Working from home	£26.00		£26.00
	01.08.23	L Trabucco	Expenses	£38.20		£38.20
Paid	21.08.23	Wave	Water charges 21.05-20.08.23	£18.34	£3.68	£22.02
Paid	29.08.23	M Andrew	Grounds work grass cut 10&24.08.23	£420.00		£420.00
Paid	01.09.23	Tesco Mobile	Monthly charge (02.09-01.10.23)	£10.00		£10.00
	01.09.23	L Trabucco	Salary - August	£267.96		£267.96
Paid	27.09.23	M Andrew	Grounds work grass cut 7&21.09.23	£420.00		£420.00
Paid	27.09.23	S Jackman	Website domain ringlandpc.info annual fee	£12.70	£2.54	£15.24
	01.10.23	L Trabucco	Salary - September	£267.96		£267.96
	03.10.23	HMRC	PAYE quarterly payment	£127.60		£127.60
			Total	£3,401.13	£35.16	£ 3,436.29