

RINGLAND PARISH COUNCIL

Minutes of the **Meeting of the Parish Council** held on
Monday 8th January 2024 at 7.30pm in The Village Hall, The Street, Ringland.

Present: Cllrs N Adams (Chairman), L Cooper (Vice-Chair), S Addington, M George, K Stone, M Turner

Clerk: L Trabucco (Clerk)

Public: 5 members of the public were present

1 Apologies

It was **AGREED** to approve J Baker apology – other commitment.

2 Minutes

The Full Council minutes of the 9th October 2023 were **AGREED** as a true and correct record. The Chairman of the meeting signed the minutes.

3 Declarations of Interest

3.1 Councillors are invited to declare a pecuniary or non-pecuniary interest on any item on the agenda. **None**

3.2 To consider any dispensation requests. **None**

4 To receive updates on any matters not elsewhere on the agenda

To receive updates on any matter – no decisions may be taken under this item:

4.1 Village Hall:

Cllr M George gave a general update on Village Hall matters and of the recent Christmas Fair event. Thanks were expressed to L George and Cllr M George who led the organisation of the event and made it a success. It was felt that arranging smaller quality events had been a good starting point and framework for organising events going forward.

The next event will be the Summer Fete which will need further support and volunteers. An update will be given closer to the event.

4.2 Church Mound:

Cllr M Turner inform Council that the cost of the application had increased slightly and therefore a further payment of £29.50 was made when submitting the application.

Planning Application 2023/3878 for Church Of St Peter The Street Ringland for the resurfacing of existing car park adjacent St Peters Church has been submitted. It was mentioned that if no objections work should commence in March 2024.

4.3 Sign placed on Church Hill Common:

Cllr S Addington mentioned the sign placed on Western Road at the edge of Church Hill Common was still there. Cllr N Adams had contacted the land owner via email but had not received a response and will follow up and give an update at the next Full Council meeting.

4.4 Dog bin:

The Clerk inform Council that adding another dog bin would increase the cost of rates. It was **AGREED** not to pursue adding another dog bin. PROPOSED Cllr L Cooper, SECOND Cllr N Adams.

4.5 Norfolk FWAG:

Cllr L Cooper gave an update of the estimate draw up management plan and grazing licenses received from Norfolk FWAG and mentioned that by error the cost was referring to two

commons instead of one and therefore would clarify the correct cost of estimate around £1,500 to £2,000. The FWAG membership organization would offer a member's rate £510 per day plus VAT and non-members rate would be higher at £650 plus VAT.

A suggestion was made for the Clerk to reconnect with Easton College for an update, and to look at other options including Norfolk Wildlife. An update will be given at the next Full Council Meeting

4.6 *Graziers committee:*

Cllr S Addington inform Council that the application form and covering letter had been sent to all interested applicant and only one had been received.

4.7 *Recent fly-tipping opposite the Swan PH:*

The Clerk informed Council that a member of the public had sent pictures of the fly-tip incident, just after the Christmas holidays, and therefore it had to be reported to Broadland District Council. The Clerk is reviewing the cost and benefits of the recycling bins and a further update will be given at the next meeting.

Comments were made to justify having a recycling area as it has become extremely difficult to maintain due to the regular waste left around the bins; this also has a knock on effect with grounds maintenance/pruning, especially now that the Swan PH has closed. A suggestion was made to ask District Cllr P Bulman for his help in finding a solution.

5 **Public Participation and Reports**

5.1 County Councillor: Greg Peck. **None**

5.2 District Councillor: Peter Bulman. **None**

5.3 Police Matters. **None**

5.4 Members of the Public brought up the leaning tree with the electricity line running near it by the River Green. Cllr S Addington and the Clerk had already reported this to UK Power Networks but so far nothing had been done. Cllr S Addington will take pictures and send them to the Clerk who will report it again.

Mud on the Road continues to be an issue on The Street and Ringland Lane.

The Honingham Lane road sign was leaning to one side and needed to be reported to highways. Cllr L Cooper would send a picture to the Clerk to report it to Norfolk County Council.

6 **Parish Planning**

6.1 To consider consultee response to any applications received from Broadland District Council before the meeting:

[2023/3192](#) – Southlands 41 The Street Ringland, Norfolk. Proposed new single storey rear extension.

Parish Council comment: **Approval**

6.2 To receive notification of Planning decisions taken by Broadland District before the meeting. **None**

7 **Highways Matters**

7.1 To receive an update on the NWL and A47 projects. N Adams gave a general update on the recent communication received from Norfolk County Council about the NWL. The Planning authority will run their statutory public consultation on the planning application but no further date was mentioned.

A letter had been received from the National Highways regarding the A47 schemes. It was mentioned that the hearing will take place on 16th January 2024 with the final judgment handed down some weeks later. It was mentioned that their project team is currently conducting minor work including environmental monitoring activity. Work is not expected to commence in earnest until the legal process is completed.

Another consultation meeting will be scheduled in February but no further details has been received.

8 Correspondence and Communications. NOTED

Email	South Norfolk and Broadland District Council	Broadland and South Norfolk Town & Parish Council Forum	Wed 10 th Jan 2024 from 2pm to 3pm (Zoom)
Email	J Fleetwood	Tree Warden Network Survey	For information
Email	Community Hornsea3	Update on Hornsea Three offshore windfarm	For information
Email	South Norfolk and Broadland District Council	Consultation on VCHAP	For information
Email	South Norfolk and Broadland District Council	New Planning plage	For information
Email	South Norfolk and Broadland District Council	Code of Conduct and new key staff	For information
Email	Norfolk County Council	Norwich Western Link Project Update	For information

9 Financial

- 9.1 The budget for 2024/2025 was **AGREED**.
- 9.2 It was **RESOLVED** to set the precept figure for 2024/2025 at £8,290.00 with no increase for Band D property.
- 9.3 The payments as presented at Annex A were **AGREED**. PROPOSED Cllr L Cooper, seconded Cllr K Stone.
- 9.4 **RECEIVED** the bank reconciliation as at 31.12.23

10 Administrative Matters

- 10.1 The dates for the Calendar meeting for 2024 were **AGREED**.
- 10.2 To consider providing broadband (wi-fi only) at the Village Hall for all hires. The Clerk had circulated ahead of the meeting options and costs and it was **AGREED** to go with BT EE quote for unlimited broadband with guest wi-fi for a 2 year term contract of £29.95 plus VAT, one off activation costs of £20.00 plus VAT and a delivery charge of £9.95 for the smart hub.
- 10.3 It was **RESOLVED** to dispose of Bantam (tractor attachment for grass cutting). Cllr N Adams to arrange.
- 10.4 It was **RESOLVED** to dispose of table tennis Giant dragon 6303, by sending an email to the residents of Ringland and ask if anyone would want it. Clerk to arrange.

11 Commons Management Matters

- 11.1 Dangerous trees near the highways – to receive quotation. Cllr N Adams informed Council that Norfolk County Council had sent a letter with condition report containing recommendations to remove the cause of the obstruction before the 27th December 2023. The Clerk had obtained two quotes from tree surgeons, and it was agreed to go with the cheaper quote for £500 plus VAT from Target Tree.
- 11.2 Conserving and Enhancing Biodiversity. The Parish Council's duty was **NOTED** and initial consideration was given.

12 To agree Dates of next meeting:

Monday 11th March 2024 Parish Meeting at 7.30pm

13 It was **RESOLVED** to exclude the public under the Public Bodies (Admissions to Meetings) Act 1960 due to confidential nature of the items to be discussed.
Members of the public left the meeting at 8.42pm

14 Staffing Matters

14.1 The NALC E01/23 - 2022/23 Local Government Services Pay Agreement 2023 and pay award was NOTED and it was **AGREED** to implement the back pay for the current and previous Clerk.

The meeting closed at 8.58pm

Annex A - Payments January 2024 meeting

	Invoice date	Payment to	Details	Nett	VAT	Payable	
Paid	01.10.23	Tesco Mobile	Monthly charge (02.10-01.11.23)	£10.00	£ -	£10.00	
Paid	13.07.23	DM Payroll Ltd	Admin of payroll first half of 2023/24	£60.00	£ -	£60.00	
Paid	14.09.23	Broadland DC	Commercial Waste (01.10.23-31.03.24)	£206.45	£ -	£206.45	
Paid	01.11.23	Tesco Mobile	Monthly charge (01.11.23-01.12.23)	£9.98	£ -	£9.98	
Paid	31.10.23	Countrystyle	Bottle Bank Disposal	£17.50	£3.50	£21.00	
Paid	27.10.23	Mark Andrew	Ground works (4&18.10.23)	£420.00	£ -	£420.00	
Paid	07.11.23	Steve Jackman	Website yearly hosting fee (27.10.23-27.10.24)	£108.00	£ -	£108.00	
Paid	15.11.23	AF Affinity	Electricity charges (14.07-13.10.23)	£104.26	£5.95	£110.21	
Paid	15.11.23	AF Affinity	Credit Note Electricity charges (July/Aug/Sept/Oct'23)	-£6.54	£0.38	-£6.92	
Paid	15.11.23	AF Affinity	Electricity charges (14.07.22-13.10.22)	£106.37	£6.08	£112.45	
Paid	15.11.23	AF Affinity	Credit Note Electricity charges (July-Oct'22)	-£103.28	£5.90	-£109.18	
Paid	27.11.23	Defibstore	Order of PAD PACK-03	£105.00	£21.00	£126.00	
Paid	21.11.23	Anglia Water (Wave)	Water charges 21.08-20.11.23	£ 23.68	£4.75	£28.43	
Paid	01.12.23	Tesco Mobile	Monthly charge (02.12.23-01.01.24)	£10.00	£ -	£10.00	
	15.11.23	Mark Andrew	Ground works on 01.11.23	£210.00	£ -	£210.00	
	21.12.23	Mark Andrew	Grounds works on 21.12.23	£210.00	£ -	£210.00	
	22.11.23	Target Trees Limited	Tree work - fell to ground	£500.00	£100.00	£600.00	
	13.12.23	DM Payroll Ltd	Admin of payroll Oct'23 to March '24	£60.00	£ -	£60.00	
	01.11.23	L Trabucco	Salary/Working from home/Expenses Oct'23	£290.67	£ -	£290.67	
	01.12.23	L Trabucco	Salary/Working from home Nov'23	£292.13	£ -	£292.13	
	01.01.24	L Trabucco	Salary/Working from home Dec'23/Back pay	£390.89	£ -	£390.89	
	01.01.24	S Hunt	Back pay	£52.01	£ -	£52.01	
	03.10.23	HMRC	Last quarter payment (due before 22.01.23)	£109.00	£ -	£109.00	
				Total	£3,295.94	£141.28	£3,437.22