

Minutes of a meeting of RINGLAND PARISH COUNCIL

Monday 9th January 2023 at 7.00pm in The Village Hall, The Street, Ringland.

Present: Councillors N Adams (Chair), S Addington, J Baker (part), L Cooper, K Stone

Clerk: Mrs Sarah Hunt

5 members of the public were present as was District Councillor Peter Bulman.

1 Apologies.

It was RESOLVED to accept apologies from Mr Malcolm Turner - alternative commitment. There are currently two vacancies. Mrs Jill Baker was Co-opted onto the Council PROPOSED by Cllr N Adams, seconded Cllr S Addington. Cllr Baker signed a declaration of acceptance of office form.

2 Minutes.

It was RESOLVED to approve the Full Council minutes dated 7th November 2022 PROPOSED Cllr Adams, seconded Cllr Cooper. The minutes were signed by the Chair.

3 Declarations of Interest.

3.1 None.

4 To receive updates on any matters not elsewhere on the agenda

4.1 River Green – It was confirmed that grass cutting took place. Cllr N Adams to request if there is any credit remaining on the account and if so ask for strimming around the bins.

4.2 To confirm the SLOW sign has been replaced. Ongoing.

4.3 Mud on Road sign in The Street. Cllr N Adams to remind Mr Alston.

4.4 Parking – funding for parking projects. This is being progressed by Cllr Turner, 50/50 partnership funding application is being considered.

4.5 Commemorative Plaque for commemoration tree. Ongoing - Cllr S Addington.

4.6 River Green 'Please Take Your Litter Home' sign. Installed.

4.7 Overhanging Trees. Update. Awaiting quotation. Next meeting.

4.8 Footpath opposite 58 The Street. Ongoing. Cllr S Addington.

4.9 SAM2 Insurance Cover. Street Furniture cover is in place for £7,874.00. This was considered adequate.

5 Public Participation and Reports.

5.1 District Councillor: Peter Bulman reported that the Dinosaur Park planning application had been approved. That both Broadland and South Norfolk were now sharing a head office site which should enable considerable cost savings.

5.2 Members of the Public raised issues including:

Pig lorries attending site at 3am and travelling at excessive speeds and with lights on high. Mud on road. The desire for 20mph speed limits throughout the village. The village hall had a successful Christmas Fayre and New Years Eve event a meeting will be called this month to discuss fundraising/coronation events during 2023.

6 Parish Planning.

6.1 To consider consultee response to the following applications received from Broadland District Council and any additional received before the meeting;

6.1.1 Reference: 20221874, 36 The Street, Ringland. Proposed rear extension and elevation changes. Reviewed and no objection sent.

Parish Clerk: Sarah Hunt

Postal Address: 58 Hercules Road, Hellesdon, Norwich, NR6 5HH

Tel: 07355 004 437

Email: parishclerkringlandpc@gmail.com

- 6.1.2 Reference: 20221545, 52 The Street, Ringland. Construction of boundary fence (retrospective). Objection sent.
- 6.2 To receive notification of Planning decisions taken by Broadland District Council received before the meeting:
- 6.2.1 Reference: 20221545, 52 The Street, Ringland. Construction of boundary fence (retrospective). REFUSED.
- 6.3 It was RESOLVED to adopt the Planning Protocol as presented PROPOSED Cllr Addington, seconded Cllr Cooper.

7 Correspondence and Communications.

Email	NWL	Consultation	Noted
Email	J Fleetwood	Tree Warden meeting invitation	Cllrs Adams and Addington to explore what is involved/attend.

8 Financial.

- 8.1 The budget for 2022/23 and projected budget for 2023/2024 was reviewed by the meeting.
- 8.2 It was RESOLVED to set the precept figure for 2023/2024 at £8,290.00 being a 2% increase on the precept of £8,127.00 from 2021/22.
- 8.3 It was RESOLVED to make payments as presented, PROPOSED N Adams, seconded L Cooper.
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| Mrs S Hunt – mobile phone repayment (06.12.2022) | £10.00 |
| Mrs S Hunt – working from home allowance (Dec/Jan) | £52.00 |
| Mrs S J Hunt – mobile phone repayment (06.01.2022) | £14.66 |
| Andrea Hendricks – final payment | £416.22 |
| HMRC – historical payments due | £266.56 |
| Salaries December/January (Mrs S Hunt plus HMRC) | £741.00 |
| Viking Direct – Stationery | £71.64 |
| N Adams – refund telephone box materials | c£40.00 |
| Prevent Fire Limited | £48.00 |
- 8.4 It was AGREED to provide internet banking access for Responsible Financial Officer Mrs Sarah Hunt.
- 8.5 NOTED that the electricity contract has been renewed through Affinity/Anglia Farmers at a fixed rate from 1st April 2023 to 31st March 2024.
- 8.6 NOTED that PKF Littlejohn have been appointed as the External Auditor for Norfolk based Councils for a further four years.

9 Administrative Matters.

- 9.1 The Meeting Calendar for 2023 was AGREED as presented – NOTED that meetings are moved to 7pm.
- 9.2 Mrs Sarah Hunt was appointed as Clerk and Responsible Financial Officer and the employment contract was signed by Mrs Hunt and the Chairman. It was AGREED that monthly payments will be made between meetings.
- 9.3 NOTED that the Clerk now has administrative access to the new website www.ringlandpc.info The old website is due to be taken down.
- 9.4 It was AGREED to create a Ringland Parish Council Facebook page.
- 9.5 The meeting REVIEWED the Canoe Rules and payments. Fee to remain £5.00 to cover the period to the next 31st March.
- 9.6 NOTED that a contract mobile has been arranged at a cost of £10/month. Number for the Parish Council is now 07355004437.
- 9.7 NOTED that elections will take place in 2023. Clerk will publish process and calendar onto website.

- 9.8 The Village Hall will be organizing an event to celebrate H M The King's Coronation on Saturday May 6th 2023.
- 9.9 NOTED that Payroll provider will be in place until the end of 2022/23 financial year then this will be taken in house and administered by the Clerk.

10 Defibrillator.

- 10.1 It was CONFIRMED that this is registered with the east of England ambulance service.
- 10.2 It was AGREED to register the defibrillator onto the Webnos management system with community heartbeat trust. This is free of charge.
- 10.3 The accessibility has been reviewed and the phone box is now empty with good access. The lighting has been repaired. It was AGREED to purchase a new case opening the other way with no lock on at a cost of around £450.00. Cllr N Adams/Clerk to source. PROPOSED Cllr Adams, seconded Cllr Stone.
- 10.4 It was RESOLVED to install an additional defibrillator to be located on the outside of the village hall. Cllr Adams suggested a budget price of £1,000.00. Clerk and Cllr N Adams to seek funding, if no funding available Council to fund.

11 Highways Matters.

- 11.1 A47 Improvement Scheme. Cllr Adams reported that the cumulative carb emissions data is being reviewed – if the current review is unsupported then all road projects will be placed on hold. This may have the effect of reducing the time gap between the A47 work and the Norwich Western Link work and therefore the time that the village is impacted by diverted traffic.
- 11.2 Norwich Western Link. Process is for full planning permission, and will likely get a judicial review. There are no routes through the Parish for the construction traffic.
- 11.3 Cycle friendly routes and footpath from Ringland to Taverham. Will not be going ahead.

12 Commons Management Matters.

- 12.1 Environmental Stewardship Scheme. Cllr S Addington reported that nothing further had been received – renewals are anticipated.
- 12.2 Sheep Dip and Peggy's pastures boundary encroachment. Update. Cllrs S Addington and N Adams. Ongoing. The path is not obstructed.
- 12.3 New fence installation/stile/kissing gate – Footpath 2. Reported to Norfolk County Council.
- 12.4 To confirm cutting schedules/contractors for 2023 season. To review any response from residents/sheep farmers. Cllr N Adams. Ongoing No requests have been received for grazing. East College to be approached – Clerk.
- 12.5 Car Parking on Church Mound. Cllr Adams reported that the project is to create 8 parking spaces. Planning and Highways have been consulted. Subject to their response this may be a suitable project for the Highways 50/50 funding project. Responses awaited.
- 12.6 Low Common Gate – Cllrs Adams and Addington to look. Replacement may be needed – cost to next meeting.

13 Items for next agenda.

Offshore Windfarm Project – to report on any potential grants. Email Policy – recommendations from clerk.

14 Dates of next meetings:

Monday 17th April 2023 ANNUAL PARISH MEETING at 7pm.

Monday 17th April 2023 Parish Council Meeting to follow Annual Parish Meeting.

Monday 15th May 2023 at 7pm, Annual Parish Council Meeting.

The meeting closed at 8.57pm