

RINGLAND PARISH COUNCIL

TO MEMBERS OF THE COUNCIL

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend the meeting of the Parish Council to be held in St Peters Church Ringland on **Thursday 27th May 2021** commencing after the Annual Parish Meeting for the purpose of transacting the following business

MINUTES

WELCOME

1. To receive apologies for absence

Jill Baker.

2. Declarations of Interest and Dispensations

Planning Application – Malcolm Turner

3. To receive approval of minutes of the meeting held on 25 March 2021

a. To receive information on matters arising from the minutes not covered w

- Commons Management – Stock control process rollout progress –Unfortunately, it did not get rolled out to parishioners by the previous clerk. This will become part of our new website. Anyone waiting will be sent a form asap.
- Village Hall driveway quotations MT
Malcolm presented his quotations for the Village Hall frontage and parking area. Bernie will be paid for the labour and machinery hire. Any materials will be bought at trade price by the Parish Council. Estimate £4400. It was agreed that we would go forward with plans on the budget figure given – Proposed -NA, Seconded Lou Cooper – all in favour.
- Progress with the River Green Parking Area – MT – Malcolm Turner presented his report. We would not need planning permission for this proposal. Malcolm was successful in getting a 50/50 grant from County Council. Estimate for this £9000 – 50% RPC, 50% NCC. This would achieve 12 parking spaces if double parked using geogrid and gravel type construction. Estimate £4500 from Council funds. Considerable discussion took place on these items. MT pointed out that it needs maintenance to sort out the potholes. It was agreed to proceed with the village hall parking this year and revisit the river green parking in 12 months time. Proposed Nick Adams – Second Sophie – one abstention.
- Revised proposal for resolution of the Church Green parking issue NA/MT – It was proposed to retain the car park on Church Common in its present state, signpost it from Church and at the site. Also a signpost would be added pointing to the village hall car park. It was proposed to provide row of six parking spaces on the Church Green, where cars parked previously – facing hedge of Laundry Cottage. The rest of the grass would be fenced off and the grass reseeded to restore the frontage to its original state. Estimate - £5000. Mr Alston will provide aggregate FOC. It was agreed to progress in principle and await an update at the next meeting.
- Repair of bridge railings- update - NA - These are to be completely replaced by NCC and will extend closer to the junction with The Street.
- Byelaws Working Group NA – nothing further to report.
- Environmental Policy – LindyC/LouC - no progress to report

4. To raise any matter pertinent to parish crimes accessed via <https://www.police.uk> –

5. To receive any written or verbal reports from County & District Councillors

6. Public Participation - To receive questions and comments from the public

There was some discussion, however, most comments were taken in order of the agenda.

7. Finance

7.1 – To receive confirmation of verification of invoices from bank signatories.

7.2 – To receive balance of current account as at 31st March 2021

7.3 – It was agreed to approve the council's status as certified Exempt under the Annual Governance & Accountability regulations and to appoint Clare Morton as Internal Auditor. The AGAR forms were signed in accordance with the regulations.

7.3 – To approve Schedule of Receipts and Payments.

(i) Receipts. To note monies received – canoe permits - £10

(ii) Payments. To authorise schedule of payments (separate schedule attached) – this was approved

8. Insurance renewal – Village Hall

To consider quotes received for the renewal of Village Hall insurance. It was agreed to accept the cheapest quote of £989.27. It was pointed out that we may not need to insure the trail mower in future.

9. To receive correspondence/administration and agree action and/or response

9.1 – A47 North Tuddenham to Easton dualling & NWL. Nick Adams gave us an update.

9.2 - To consider a request from Taverham Junior School PTFA for permission to run a duck race on the river as a fundraiser. There would be no public participation, the event would be filmed and streamed. Agreed by Council to approve this. Proposed Nick Adams, Second – Lou C.

9.3 – To discuss the engagement of a new Parish Clerk and RFO – Agreed to go ahead. Appoint three councillors in the selection of the new clerk. – Lou, Lindy, Nick

9.4 – To discuss the options for cutting the grass on Church Common and the Ringland Hills – Mr Alston has kindly offered to cut Church Common for us as David Sparkes is no longer able to do this. Ringland Hills may have to remain uncut for the time being as we do not have capacity to do this at present.

9.5 - To discuss the quotations for electrical safety tests at the village hall – Agree to go for the cheapest quote from Peter Stanger.

9.6 - To consider a new parish council website – Sophie has obtained one quote so far for £1200 for a 10 page website. Updates - £30 per month. It was agreed that Sophie would continue with obtaining quotes and we will review this at the next meeting.

10. To consider planning applications and matters as listed and/or planning applications or matters received after the agenda was published

10.1 – Applications. Unless otherwise stated applications are available to view online at

www.broadland.gov.uk/plans by inserting the application number

- Puddle Cottage, 82 The Street. Proposed obscure glass window inside elevation – mostly internal – but new window on second storey – obscure glass. – no reason to object
- M Turner's – conservatory on the rear, porch, WC, to one side. Neighbours have no objection. – no objection

11. Exchange of Information - none

12. To confirm time and venue of next council meeting on Thursday 29 July 2021; venue TBC – depending on restrictions.

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Chairman – Nick Adams

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DRAFT