

# RINGLAND PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING

*held in Ringland Village Hall on  
Monday 7<sup>th</sup> November 2022 at 7.30pm*

*Present:- Malcolm Turner, Keith Stone, Lindy Cooper, Nick Adams, Simon Addington*

### MINUTES

1. To receive apologies for absence:-  
Greg Peck – County Councillor  
Jill Baker
2. To receive declarations of interest  
None
3. **Approval of minutes** of the Parish Council meeting held on Monday 1<sup>st</sup> August 2022 – **approved & signed by N Adams**
4. **Matters arising** - from the previous meeting **not** covered elsewhere in this agenda. *All matters arising are covered later in the agenda.*
5. **Police communications** – Reepham Safe Neighbourhood Team is our local contact for police. We have a new local constable. It was reported that a car was stolen from outside Ringland House in October. An axe was found on Church Common. If it is not claimed, the axe will be handed to the police.
6. **Correspondence from County & District Councillors**  
Peter Bulman reported his attendance at Dinosaur Park meetings for the planning of an extension to the site. Application was approved.  
Merco Fuel station, Lenwade– a major expansion was proposed – they have re-submitted the application with less extensive plans.  
The Budget for next year was approved with no increase proposed.  
Broadland and South Norfolk are now at Broadland premises and will move to new premises in the new year.
7. **Planning applications and Enforcement Notices** -  
There have been no new applications since the August 2022 meeting.  
  
There was a Planning Enforcement at Costessey Lane – the septic tank was moved. We will keep monitoring this situation.  
  
Planning Enforcement- No 52 The Street –a fence was erected without planning, retrospective planning has been submitted. There is a possible

safety issue due to the bend in the road. RPC will contact the Planning Officer.  
NA

## 8. Financial Matters – LC

- To approve the bank reconciliation as at 14<sup>th</sup> October 2022  
Proposed NA, MT Seconded
- To approve Schedules of Receipts and Payments  
Proposed NA, MT Seconded
- Internet Banking – Parish Clerk access. – As the current Clerk has resigned the post, this is put on hold until a new Clerk is appointed.
- Consider getting another defibrillator at V Hall end of village.

## 9. Parish Correspondence/Administration

- A47 – update - **NA**  
Next meeting is in a week or two; the early Sept update was that the DCO has been granted. January 2023 is the planned construction start date. However, it is highly likely that a Judicial Review will be granted. This would cause a delay of 8 to 10 months. The Easton roundabout will be closed approx. 17 months into the construction, which will result in Honingham Lane being closed. Traffic will not be diverted off A47 during construction. It will be kept on the current road. There will be two 24 hour periods when they may have to divert traffic.
- NWL – update – **NA**  
There are surveys underway in the woodland. The Consultation is closed and data is being analysed. There were around 1400 responses to the consultation. Nick will update us in due course. The planning application will be submitted in April 2023, commencing work in early 2024.
- Offshore Windfarm Project update – **NA**  
Trench trials are ongoing. We continue to engage with the association of parish councils who are questioning the project. However, the government wish to continue. SA advised that the route now misses the parish completely. NA will investigate the potential for any grants available from the project.
- Council Website – update – **NA/LC**  
We have a new parish council website. [www.ringlandpc.info](http://www.ringlandpc.info).

Steve Jackman is managing for us until we have a new clerk.

- Councillor and Parish Clerk Vacancies – update – **NA**  
We still have one vacancy if anyone wishes to join the council.

## **10. Commons Management Matters**

- The Environmental Stewardship Scheme - update - **SA**  
The extension to the current scheme runs out at end of this year. We will be offered an extension for up to 5 years. We need to keep an eye on the communication emails from RPA.
- Sheep Dip and Peggy's pastures boundary survey – update – **SA**  
SA has confirmed that the boundary is encroached very slightly by Peggy's Pasture. There is a pedestrian gate which needs to be removed. SA and NA will approach them to inform them that we believe the boundary is being encroached.

Fly tipping on Ringland Hills car park was reported and removed.

Damage on Church Common – trees have been cut down to build a den. SA proposed that we remove all the manmade materials and just leave the wood. It was agreed to do this. Malcolm suggested we put a note on the website about building structures on Church Common. **SA, NA**

- New fence installation on Footpath Number 2 – update – **SA**  
NCC have written to the landowner about it. The Stile is still there. The gate is now open. The kissing gate is also missing. The landowner needs to reinstate this. SA will follow up.
- Church Common and general Village Grass Cutting – update - **NA**

We have come to the end of the season now. Mark Andrews has done a good job overall. Most comments have been positive. Mark agreed to give us credits for cuts that were not done during the dry period in the summer. He will be pruning and cutting round the village for us. NA asks for any suggestions for any work he could carry out in the village.

Church common has not been cut yet. NA to request Mr Alston to do a final cut.

Low Common is getting quite thick in places. We need to consider getting some of that topped. The time to cut is winter, but it is too wet to get machinery onto it. It was suggested that we could increase the stocking rate to achieve this.

It was proposed by NA that we advertise this to villagers and possibly any sheep farmers. NA.

- River Green Padlock replacement - update – the padlock was replaced by Andy Illing.

## 11. Highways and Parking Matters

- River green parking/parking sign - update- **MT**  
The new parking has been heavily used at the river green. It has been a great success. Two new signs have been erected **by MT**.  
There is a lot of litter that has been thrown away near the recycling bins. We should get the area strimmed. NA and MT & SA will meet with Mark Andrews to strim the area.

- Re-painting of the slow sign and Junction Lines – update- **NA**. The Junction lines have been painted; we are still waiting for SLOW sign. Richard Pearson is the Highways engineer. NA to chase up.

- Mud on the Village streets – excavation update – **NA**

Ringland Estates have agreed to move the pigs from the field off The Street, in the Spring, back to Water Tower field. It was agreed that a “Mud on Road” sign must be erected and the road should be swept. NA will speak to Ian Alston to remind him about the mud. NA

- Car parking on Church Mound – update - **NA/MT**  
NA attended the last Church PCC meeting to discuss various matters. They fully support the proposal created by MT and NA for parking on the Church Green. They do require a gated access to the church mound. They are seeking to put a water supply into the church; the trench and pipe for this could be created at the same time as the parking.
- The provision of more parking in the Village - **MT** will look into the funding of the parking projects, after having sent both proposals to the Highways officer for their comment. It was agreed that MT will do this and then apply for funding before the year end.
- Village Hall parking – It was agreed that we need to improve the land at the back of the village hall for parking cars. MT will cost out a plan for this, possibly including improved lighting.

## 12. Village Hall Matters

- Village hall working party – update – Margaret and Louise George  
The Yard sale in September raised £70 plus a donation of £30. Thank you to Pat and Emma for their hard work. We are having a Christmas Fair on December 10<sup>th</sup>.

## 13. General Parish Matters

- Commemoration tree for the 70th Jubilee – Commemorative Plaque update – **SA** – there was no update from Simon – this is in progress.
- River green signage rewording -update – **SA** in progress
- Canoe Permit rules update – postponed to next meeting
- River green users – “please take your litter home” sign – covered under Highways and Parking – **MT**
- Complaint about the Pigs on the field on the left-hand side of Ringland lane heading North out of the Village. – Peddars Pigs rent the land from Ringland Estates and they have undertaken to move the pigs, as covered already in the minutes - **NA**
- Trees overhanging road that need to be dealt with by the end of January 2023. – this was rained off - **NA/SA**
- Water pipe installed opposite 58 The Street – the footpath needs reinstating. **SA**
- Speed Signs Insurance – we need to confirm whether we have insurance on the speed signs. Keith Stone has agreed to be our Speed Sign liaison person for the village.
- NWL – NA has asked for more information on cycle friendly routes in Ringland that are proposed. NWL would like more information on the proposed footpath from Ringland to Taverham. NA will send them the information he has on this. This may be a problem if this removes the option of a School Bus.
- Our Defibrillator is not subject to a recall as previously thought.
- Carol Key is proposing to be a contact in the village to help Ringland residents with any problems eg transport, finance etc. It was agreed to pursue this further with Carol and try to get more support.
- The pub is closed. NA has asked the investment company their plans. They would like to keep it as a pub. The Parish Council would encourage the pub to be re-opened.

**14. Public Participation** – to receive questions and comments from the public –

**MT** reported that the new bridge rails have been damaged.

**Richard Hawker** asked about the footpath from Ringland to Taverham.

NA confirmed that the Diocese of Norwich have put it on the backburner as far as Walsingham Pilgrim route goes. A discussion took place on this. RH pointed out that the road is not cycle friendly in its current state.

SA reported that the parsnip harvesting was starting at 3.00am. This was reported to the Farm Manager at the time. NA will raise this with I Alston.

SA is doing a Village History Walk on Wednesday 28<sup>th</sup> December 2022 of about 6 miles

**15. Exchange of Information and any other business.**

**16. Time and venue of next council meeting - Monday January 9<sup>th</sup> 2023**

Lindy Cooper ..... Dated 24/10/2022

Vice Chair – in the absence of the Clerk to the Council & Responsible Financial Officer

email: [parishclerkringlandpc@gmail.com](mailto:parishclerkringlandpc@gmail.com)

**RINGLAND PARISH COUNCIL**

*Financial Officer's Report for Parish Council Meeting - Nov 22*

**Bank Reconciliation 14.10.22**

Period 16.07.22 to 14.10.22

RECEIPTS	£	PAYMENTS	£
	<i>Nett Figs</i>		<i>Nett Figs</i>
Precept	£4,063.50	Admin Expenses	£110.00
Admin Fees - Canoe Permits	£150.00	Insurance, Subscriptions	£49.99
Village Hall	£50.00	Training	
		Commons	
Recycling Credits		Recycling	£27.00
Wayleave	£37.12	Village Maintenance	£672.00
Other - Grant NCC	£4,500.00	Village Hall	£96.75
VAT Claim		Assets/Equipment	
RPA Stewardship		\$137	
Insurance refund		Employee Nett Pay	£780.00
Uk Power Networks		VAT Current	£20.16
Jubilee	£360.00	VAT Commons	
Donation		HMRC PAYE	
		Pension Payments	
Interest Received	£6.88	Clerk Home Wrk Exp	
		Clerk Mileage	
		Jubilee Coins	
<b>TOTAL RECEIPTS</b>	<b>£9,167.50</b>	<b>TOTAL PAYMENTS</b>	<b>£1,755.90</b>

Balance B/F 16.7.22	£27,045.60
Add Receipts	£9,167.50
Subtract Payments	-£1,755.90

<b>CASHBOOK BALANCE</b>	<b>£34,457.20</b>
Current Account Balance	£14,846.02
Deposit Account Balance	£19,611.18

Unpresented cheques \_\_\_\_\_ DATE

None

*Presented by Lindy Cooper - Deputy Chair, acting RFO*

**PAYMENTS TO DATE**      14.10.22 Meeting

				Current Account		
DATE		Supplier	Description	Gross	Nett	VAT
01.08.22	S Order	Andrea Hendrick	Salary	£260.00	£260.00	£0.00
10.08.22	Bank Payment	Net Nerd - (A Hendrick )	Net Nerd Subscription	£59.99	£49.99	£10.00
10.08.22	Bank Payment	Lindy Cooper	Ink, paper etc	£50.00	£50.00	£0.00
10.08.22	S Order	Mark Andrews	Grass Cutting	£672.00	£672.00	£0.00
24.08.22	Bank Payment	Countrystyle Recycling	Recycling bottles	£32.40	£27.00	£5.40
30.08.22	S Order	Andrea Hendrick	Salary	£260.00	£260.00	£0.00
30.08.22	S Order	AF Affinity	Electricity V Hall	£88.05	£83.29	£4.76
09.09.22	S Order	Anglian Water	Water village hall	£13.46	£13.46	£0.00
13.09.22	Bank Payment	DM Payroll	Payroll Services	£60.00	£60.00	£0.00
30.09.22	S Order	Andrea Hendrick	Salary	£260.00	£260.00	£0.00
				£1,755.90	£1,735.74	£20.16

**RECEIPTS - Meeting 14.10.22**

Date	Received from	Description	
18.07.22	L Neal	Canoe permit	5.00
18.07.22	Wallace	Canoe permit	5.00
25.07.22	Sturnam	Canoe permit	5.00
25.07.22	R Bell	Canoe permit	15.00
25.07.22	N Adams	Jubilee Celebration Income	360.00
25.07.22	Leggett	Canoe permit	5.00
25.07.22	Brister	Canoe permit	5.00
27.07.22	Southgate	Village Hall Hire	50.00
29.07.22	NatWest	Interest Received	1.56

01.08.22	UK Power	Wayleaves	37.12
01.08.22	Various	Canoe permit	35.00
02.08.22	Douglass	Canoe permit	15.00
02.08.22	Beasley	Canoe permit	5.00
02.08.22	Pratt	Canoe permit	5.00
11.08.22	Pitcher	Canoe permit	5.00
22.08.22	Miscellaneous	Canoe permit	15.00
25.08.22	Rohan Storey	Canoe permit	5.00
30.08.22	McDermott	Canoe permit	5.00
30.08.22	Dan Jessop	Canoe permit	5.00
31.08.22	NatWest	Interest Received	1.77
07.09.22	NC Council	Grant	4500.00
12.09.22	Thomas Frost	Canoe permit	5.00
30.09.22	Broadland Council	Precept	4063.50
30.09.22	NatWest	Interest Received	3.55
03.10.22	Miscellaneous	Canoe permit	10.00

TOTAL

9,167.50

DRAFT