

RINGLAND PARISH COUNCIL

Annual Parish Council Meeting

I give notice of a meeting and summon members to attend

The meeting will be held at

Ringland Village Hall, The Street, Ringland on **Monday 13th May 2024 at 7.30pm**

Members of the public are welcomed to attend

L Trabucco

8th May 2024

Agenda

1. To elect the Chairman for the ensuing year
2. To elect a Vice-Chair for the ensuing year
3. To consider apologies for absence
4. To receive declaration of interest for items on the agenda and to consider any request for dispensations
5. To confirm the minutes of the meeting held on Monday 11th March 2024
6. To adopt the General Power of Competence
7. To elect representatives for:
 - i. Biodiversity
 - ii. Footpath Officer
 - iii. Grass cutting
 - iv. Graziers Committee
 - v. Village Hall and Events
 - vi. SAM2 Speed Camera
 - vii. Councillor responsible for the quarterly inspection of the Parish Council accounts
8. To agree to the annual publishing of Councillor's details in Contact
9. Public Participation and Reports
 - i. County Councillor
 - ii. District Councillor
 - iii. Police Matters
 - iv. Members of the Public
10. Planning
 - i. To consider responding to planning application:
 - a. [2024/1040](#): South Norfolk Council.
Location: Phase two of Food Enterprise Park (South Norfolk).
Proposal: Food Hub site (phase 2), Land North of Church Lane Easton Norfolk.
 - ii. To receive a report on plans refused/accepted by Broadland District Council
 - a. To note the approval of planning application no. 2023/2579.
Location: Hornsea Windfarm Three Land Drainage East of Blackbreck Lane.
Proposal: Installation of pre construction field drainage to support the operation of the Hornsea Project Three onshore export cable rout (EIA Development)
 - iii. To hear an update and to consider any necessary action with regard to enforcement issues on planning appeals
11. Highways Matters
 - i. To receive a report on any issues
 - ii. To receive an update on the NWL and A47 projects.

Clerk: Mrs L Trabucco, 12 Seton Road, Taverham, Norwich NR8 6QE

Tel: 07355004437

Email: parishclerkringlandpc@gmail.com

12. Matters Arising from Minutes

- i. To hear an update and to consider any necessary action with regards to the following
 - i. Village Hall - BT WiFi
 - ii. Disposal of Bantam (tractor attachment for grass cutting)
 - iii. Church Mound
 - iv. Norfolk FWAG
 - v. Graziers committee
 - vi. River Green power cable maintenance

13. Periodic Items

- a. To review the asset register
- b. To review and agree the insurance renewal
- c. To consider to adopt the Model Biodiversity Policy

14. New Items

- i. To consider applying for £100.00 funding grant available from Norfolk ALC for new .gov.uk domain and email address service for Councillors and Clerk.
- ii. To consider updating the Ringland River Green instructional sign - top section
- iii. To consider looking into adding two toilet site (blue and pink) fully services once a week for the month of June to end of September giving all Ringland River Green users access to outside toilet facilities.

15. Finance

- i. To consider the Internal Auditor report for year ending 31 March 2024
- ii. To agree the accounts for year ending 31 March 2024
- iii. To consider whether to exempt from an external audit and if so to authorize the Clerk and Chairman to sign the form
- iv. To consider the assertions on, and complete, the Annual Governance Statement 2023/24 and to authorise the Clerk and Chairman to sign
- v. To consider and approve the Accounting Statements 2023/24 and to authorise the Chairman to sign
- vi. To note the notice of period for the exercise of public rights

16. To note the following payments made since the last meeting:

i.	M Andrew	Ground works on 21/03/24	£ 210.00
ii.	NPTS	Day Seminar/training for Clerk	£ 54.00
iii.	Tesco	Mobile monthly contract	£ 10.00
iv.	HMRC	PAYE month 11	£ 74.20
v.	Broadland DC	Commercial bin collection	£ 449.76
vi.	CountryStyle	Recycling collection	£ 29.99
vii.	L Trabucco	March Salary	£ 308.72
viii.	M Andrew	Ground works on 4, 18/04/24	£ 420.00
ix.	Groundtrax	Materials for car park in front of Church	£ 2,134.20

17. To approve the following payments:

i.	L Trabucco	April Salary	£ 308.72
ii.	Norfolk ALC	Annual Sub./membership fee 2024/25	£ 117.61
iii.	Viking	Office stationary order	£ 74.26
iv.	Tesco	Mobile monthly contract	£
		10.00	

18. To note the following payments received since the last meeting:

i.	Canoe Permit	Canoe permits	£ 25.00
ii.	Broadland DC	Precept	£ 4,145.00
iii.	HMRC	VAT tax reclaim for 2023/24	£ 252.77

19. To consider correspondence received

Email	Community Hornsea3	Community Liaison Officer to attend Parish Council Meetings	For information
Email	Norfolk County Council	South Norfolk and Broadland DC and Norwich City Council Adoption of the Greater Norwich Local Plan	For information
Email	Norfolk County Council	Community Biodiversity Awards are now open for nominations	For information
Email	Equinor New Energy Limited	Development consent granted for Equinor's Sheringham Shoal and Dudgeon Extension Project	For information
Email	South Norfolk and Broadland District Council	Play Street Grant Now Open – for residents who wish to implement a Play Street	For information
Email	Norfolk County Council	Norwich Western Link Project update	For information
Email	Broadland Tree Warden	Broadsheet magazine	For information
Email	Norfolk Asset Performance (Norfolk)	Environment Agency Maintenance Work	For information
Email	Norfolk County Council	Countering Loneliness Innovation Fund	For information

20. General Parish issue (for information only)

21. To consider and to confirm the date of the next Parish Council meeting as Monday 8th July 2024.