

RINGLAND PARISH COUNCIL

Minutes of the Parish Council Meeting held at Ringland Village Hall, The Street, Ringland
on Monday 11th March 2024 at 7.30pm

Present: Cllrs N Adams (Chairman), L Cooper (Vice-Chair), S Addington, J Baker, M George, Keith Stone, M Turner

Officer: L Trabucco (Clerk)

Members of the public: 7 members of the public including District Councillor Peter Bulman

1 Apologies - To receive and note apologies for absence. **None**

2 Minutes - To approve the Full Council minutes dated 8th January 2024
The minutes of the Full Council held on 8th January 2024 were approved with a small amendment on page 2 4.7 should read “knock *on* effect”.

3 Declarations of Interest

3.1 Councillors are invited to declare a pecuniary or non-pecuniary interest on any item on the agenda. **None**

3.2 To consider any dispensation requests. **None**

4 Matter Arising from Minutes

To hear an update and to consider any necessary action with regards to the following:

4.1 Village Hall: update from Cllr M George/Clerk

i. *PAT testing* inspection was carried out early February 2024 at the Village Hall. The only item that failed was the old microwave which will be replaced with a newer model. An amount of £50.00 has been put aside to purchase the new microwave. The certificate has been obtained and the next testing will be scheduled in February 2025.

ii. *BT WiFi*: a BT Openreach engineer visited the Village Hall in February and recommended the installation of Full Fibre Broadband as it was available on the property across the Village Hall, and advised not to install the ADS line as it will be discontinued by 2025. After his visit and findings, the Clerk contacted BT/EE Backoffice on numerous occasions to book the Full Fibre installation and was told that Full Fibre was not available for the Village Hall area/post code. The previous quotation agreed at Full Council in January 2024 has been cancelled at no extra charge. A comment was made to inform Council that Full Fibre is available in Ringland and a suggestion was made to enlist the aid of Jerome Mayhew, MP for Norfolk, to put pressure on BT to sort out and to acknowledge that Full Fibre is available. An update will be given at the next meeting.

iii. *Table tennis*. The used table tennis had been collected by a lucky resident for free, and is no longer on the Asset Register.

4.2 Disposal of Bantam (tractor attachment for grass cutting).

Cllr N Adams informed Council that the used tractor attachment could be sold to residents if they made an offer. An email could be sent out using the mailing list and once accepted an invoice could be raised. An update will be given at the next meeting.

- 4.3 Church Mound: update from Cllr M Turner
Planning application 2023/3878 had been approved. Works should start in April 2024 as advised by the Norfolk County Council Highways engineers, and costs for resurfacing may increase slightly from the original quote.
It was **AGREED** to go ahead. PROPOSED Cllr L Cooper and seconded Cllr J Baker.
A comment was made to inform Council that the Church had made a request before the work started, to consider adding a water pipe so that water can be collected at easy reach of the Church. It was mentioned that the Church will pay for the water supply/usage and were already in talks with Anglian Water (Wave).
It was **AGREED** to dig a trench in preparation for the water supply at no extra cost to the Council. PROPOSED Cllr N. Adams, seconded Cllrs S Addington.
- 4.4 Sign placed on Church Hill Common: Cllrs N Adams/S Addington
The land owner acknowledged that the sign placed on Church Hill Common was on Ringland Parish Council's land. A comment was made to currently leave it there.
- 4.5 Norfolk FWAG: update from L Cooper.
There was nothing to report at this stage.
- 4.6 Graziers committee. Cllr S Addington
The heavy rain had flooded the Low Common for several weeks and delayed the usual checks at this time of year. Only two residents applied for the permission to graze on Low Common. Cllr S Addington will arrange a Graziers committee meeting in due course.
- 4.7 Fly-tipping issue opposite the Swan PH.
Cllr S Addington had reported on line the fly-tipping on Ringland Hills, which was subsequent opposite the Swan PH, and the following day was cleared.
- 4.8 River Green power cable maintenance/visit from UK Power Network.
A visit from UK Power Network was scheduled for late February 2024 but no further update has been received. The Clerk will follow up and an update will be given at the next meeting.

5 Periodic Items

- 5.1 To review the Freedom of Information publication scheme – guide to information and schedule of charges
The guide of Information and Schedule of Charges were reviewed and adopted.

The following were taken as one item. PROPOSED Cllr N Adams, seconded Cllr L Cooper

- 5.2 To review Internal Control Policy
The Internal Control Policy was reviewed and agreed.
- 5.3 To review the Equality and Diversity Policy
The Equality and Diversity Policy was reviewed and adopted.
- 5.4 To adopt the Health and Safety Policy
The Health and Safety Policy was reviewed and adopted.

6 Public Participation and Reports

- 6.1 County Councillor: Greg Peck. No apologies and no update received.
- 6.2 District Councillor: Peter Bulman gave an update on matters relating to Broadland

District Council and mentioned that the Council Tax has been increased to an extra £5 a year on a Band D property. No services are cut and the budget is balanced. An update was given on the NWL. The District Councillor Members Ward Grant had been successful thanks to the help from the Clerk and his colleague who has worked together to place the grant on a biodiversity project in Ringland.

6.3 Police Matters. No apologies and no update received.

6.4 Members of the Public. None

It was mentioned that recent farming activity had caused quite a lot mud on the road. It was agreed to send an email to highways to report this.

Cllr N Adam mentioned that East Anglian Air Ambulance were able to provide free First Aid training combined with CPR defibrillator training in June 2024. Further information will be sent out to the residents on the mailing list to maximise attendance. It was agreed that a donation to Air Ambulance will be made towards their visit, and a bucket will be placed at the entrance of the Village Hall to encourage attendees to donate.

7 Parish Planning

7.1 To consider consultee response to any applications received from Broadland District Council before the meeting. **None**

7.2 To note receipt of the Broadland District Council Ringland Tree Preservation Order (TPO) 2024 No. BD0648. **Noted**

7.3 To receive notification of Planning decisions taken by Broadland District before the meeting. **None**

8 Highways Matters

8.1 To receive an update on the NWL and A47 projects.

Cllr N Adams gave a general update on the recent communication from Norfolk County Council about the NWL and mentioned that a meeting with the Local Liaison Group had been scheduled on Wednesday 13th March 2024.

8.2 Lorries through Ringland and the mess on the verges:

Cllr N Adams gave a general update and mentioned that it was due to the Hornsea 3 cable route. He received an update from Weston Longville as they met with the Community Liaison team and the Project Manager for Orsted cable installation. The latest version of the Construction Traffic Management plan (CTMP) was discussed and during the installation of the onshore cables a temporary haul road will be constructed. The haul road will be used where needed throughout the installation of the cable and will be removed upon reinstatement. The haul road will be utilised during installation to provide access to the cable corridor and limit damage to the agricultural land. A survey of road and verge status is made before any activity starts, so that remediation can be carried out afterwards where any destruction is caused by the project. Signage indicating no construction traffic will be placed at strategic junctions, in agreement with NCC, to try to keep traffic out of the village and off the undesignated local roads. If vehicles are using routes they should not, or are travelling at excessive speed, and damage verges then to contact the team community@hornsea3.co.uk with the date time and location details and ideally the registration number or contractor company name and the team will deal with the issue.

9 Correspondence and Communications. NOTED

Email	Norfolk County Council	Norfolk Minerals and Waste Local Plan – Notification of Submission	For information
Email	Community Hornsea3	Community Newsletter	For information
Email	South Norfolk and Broadland District Council	Paris/Town Councils can obtain a free portrait of His Majesty The King via NACO	Deadline for applications is 28 th March 2024
Email	Norfolk County Council	Receipt of the Greater Norwich Local Plan Inspectors' Report	For information
Email	Norfolk ALC	Bringing Back Nature: Biodiversity For Parishes	Free webinar on 24 th April from 12.30pm to 1.30pm

It was unanimously **AGREED** to apply to obtain a free portrait of His Majesty The King.

10 New Items

10.1 To consider applying for '[Ørsted's Hornsea 3 Community Fund](#)' available from GrantScape

It was **AGREED** to apply for the grant for the Village Hall community project. PROPOSED Cllr L Cooper, seconded Cllr M George.

10.2 To encourage community groups to take part in the Big Broadland Litter Pick scheme running parallel to the Great British Spring Clean, commencing on 1st March until 31st May 2024. It was mentioned that a message could be placed on Facebook and on the website.

11 Financial

11.1 The payments presented at Annex A were **AGREED**. PROPOSED Cllr L Cooper, seconded Cllr K Stone.

11.2 The following payment received since the last meeting was **noted**:

- i. Broadland District Council - District Councillor Members Ward Grant £700.00

11.3 To note up to date bank reconciliations.

Due to printing issue the Clerk will circulate it to members of the Council after the meeting.

11.4 To consider paying the Clerk's salary on a monthly basis

It was **AGREED** to pay the Clerk's salary monthly. PROPOSED Cllr N Adams, seconded Cllr S Addington

12 Commons Management Matters

12.1 To consider next step on project Biodiversity and Well-Being.

Thanks were expressed to the Clerk who put together this project and to Peter Bulman and his colleague to successfully place the District Councillor Members Ward Grant

towards the Biodiversity and Well-Being project.

It was **AGREED** to go ahead and order the bench with raised beds and look at options for narrow planters.

12.2 To consider a resident/volunteer to become a Tree Warden for Ringland.

It was unanimously **AGREED** for Patrick Wilder to become a Tree Warden for Ringland.

The Chair gave the welcome pack and training information from Broadland Tree Warden Network and mentioned that Council will provide the equipment needed to fulfill his role as Tree Warden for Ringland.

13 To agree Dates of next meeting:

The Annual General meeting was **CONFIRMED** as Monday 13th May 2024 following the Annual Parish Meeting at 7pm.

The meeting closed at 9pm.

Annex A - Payments March 2024 meeting

	Invoice date	Payment to	Details	Nett	VAT	Payable
Paid	09/01/24	Prevent Fire Ltd	Annual service/inspection of fire extinguishers	41.00	8.20	49.20
	01/02/24	L Trabucco	Salary/Working from home Jan'24	308.72		308.72
Paid	01/02/24	Tesco Mobile	Monthly charge (01.02.24-01/03/24)	10.00		10.00
Paid	02/02/24	DefibWarehouse	Increased fee from previous order of PADS	24.00		24.00
Paid	12/02/24	Norfolk PAT Testing	PAT testing carried out at Ringland Village Hall	100.00		100.00
Paid	27/01/24	AF Affinity	EDF Energy Bill (charges 14.10.23-13.01.23)	126.11	7.21	133.32
	18/02/24	Webroot	1 year antivirus cover for RPC laptop	24.99	5.00	29.99
	21/02/24	Wave (Anglia Water)	Water for Village Hall (21.11.23-20.02.24)	11.22	2.25	13.47
	28/02/24	NPTS	Annual subscription 2024/25	82.90		82.90
	01/03/24	L Trabucco	Salary/Working from home Feb'24	308.72		308.72
Total				1,037.66	22.60	1,060.32